

PLANNING TOGETHER

The Amber Springs Wedding Planning Checklist

A calm, practical guide from engagement to wedding morning.

Use this planner in whatever way suits you. Tick what matters, skip what does not, and remember that no two weddings need to follow exactly the same path.

TOGETHER

It is never just about two people.

Your First Decisions

The beginning is not about booking everything at once. It is about agreeing what kind of celebration feels right for both of you.

- Talk about the atmosphere you want: relaxed, formal, intimate or lively.
- Agree an approximate budget and who will contribute.
- Create an early guest estimate rather than a final list.
- Choose a preferred season and two or three possible dates.
- Decide whether you would prefer an indoor, outdoor, civil or religious ceremony.
- Make a shortlist of venues and arrange private viewings.
- Create a shared wedding email address or planning folder.
- Write down your three non-negotiables as a couple.

A useful place to begin

Ask each other: “What do we want people to remember about our wedding?” The answer will help guide every decision that follows.

18-12 Months Before

- Confirm your venue and date.
- Pay the booking deposit and keep a copy of your agreement.
- Begin the guest list.
- Research ceremony requirements.
- Book priority suppliers such as photography, videography and entertainment.
- Consider wedding insurance.
- Begin a simple budget tracker.

12-9 Months Before

- Choose your wedding party.
- Begin looking at wedding attire.
- Discuss accommodation needs for guests.
- Plan save-the-dates where required.
- Start gathering ceremony ideas, readings and music.
- Create a rough wedding-day schedule.

9-6 Months Before

- Confirm ceremony arrangements.
- Choose invitations and stationery.
- Discuss menu preferences and dietary requirements.
- Plan décor, flowers and room styling.
- Arrange transport where needed.
- Begin honeymoon planning and check passport dates.

6-3 Months Before

- Send invitations.
- Plan the seating structure.
- Choose wedding rings.
- Confirm hair and makeup trials.
- Select ceremony readings and music.
- Review your budget and outstanding payments.
- Start collecting guest dietary and accommodation information.

3-1 Months Before

- Attend your final details meeting.
- Confirm final menu and wine choices.
- Prepare the table plan.
- Confirm speeches and running order.
- Give suppliers the final timeline and venue details.
- Prepare place cards, favours and signage.
- Break in wedding shoes and complete final fittings.

Final Month

- Confirm final guest numbers by the venue deadline.
- Settle balances due.
- Create an emergency contact list.
- Pack décor and label every box clearly.
- Confirm collection arrangements after the wedding.
- Prepare supplier tips or payment envelopes if needed.
- Check the weather plan for outdoor photographs or ceremonies.

The Final Week

The final week should be about confirming, packing and then letting the professionals do their jobs.

- Confirm the final timeline with your venue contact.
- Reconfirm transport and collection times.
- Pack personal items for the wedding night and following morning.
- Prepare rings, vows, ceremony paperwork and identification.
- Steam or press outfits and store them safely.
- Charge phones, cameras and portable speakers.
- Nominate one trusted person to answer supplier questions on the day.
- Eat properly, drink water and protect time for sleep.

Hand it over

Once the final details are confirmed, avoid making yourself the point of contact for every small question. Choose one trusted person and allow yourself to be present.

Wedding Morning

The aim is not to fill every minute. Build in pauses, food and more time than you think you need.

- Eat breakfast and keep water nearby.
- Keep the getting-ready room tidy for photographs.
- Place details together for the photographer: rings, invitations, shoes and accessories.
- Allow extra time for hair and makeup.
- Ask someone else to manage incoming calls and deliveries.
- Have tissues, plasters, pain relief and a small sewing kit nearby.
- Check that ceremony items have left with the correct person.
- Take five quiet minutes together with your wedding party before leaving.

